

**FRASER PUBLIC SCHOOLS  
BOARD OF EDUCATION  
Regular Meeting  
Monday, February 8, 2021**

**MINUTES**

The Regular Meeting of the Fraser Board of Education of Monday, February 8, 2021 was held virtually at: <https://register.gotowebinar.com/register/782784521846113550>

Board Members Present:                      Jim Birko, President  
   Scott Wallace, Vice President  
   Ron DelVillano, Treasurer  
   Linda Corbat, Secretary  
   Todd Koch, Trustee  
   Daniel Stawinski, Trustee  
   Robyn Norbeck, Trustee

Also Present:                                      Carrie Wozniak, Superintendent  
   Donna Anderson, Assistant Superintendent  
   Kerry Terman, Human Resource Director  
   Laurie Videtta, Business Manager  
   Daniel Waters, Operations & Maintenance  
   Jane Sturgell, Special Education Director  
   Kristin Ledford, Director of Communications

Meeting called to order by Jim Birko, President at 7:00 p.m.

**Presentations & Special Recognition:**

1. Fraser High School Students of the Year for Art and Business.  
    Abigail Spear - Art Department  
    Noah Vaughn - Business
2. Presentation by the Fraser High School Student Council Executive Board President, Stella Authier. The executive board thanked the School Board Members for Board Appreciation Month; shared their calendar of upcoming events; Little Leaders and the virtual Valentines Day Party; Student Council virtual Sleepover & Freshmen Night; Pen Pals and Regionals.
3. Fraser High School Presentation.  
    Mr. Sines presented on the successful return by improvising and adapting to both Face to Face and Virtual Learning.

**Amendment of Agenda:** None.

**Approval of Minutes:**

1. Corrections:  
    Motion by Scott Wallace, supported by Todd Koch to approve the Minutes of the Regular Meeting of January 25, 2021.

Ayes: All

Nays: None

Motion Carried.

**Operations & Maintenance Department Status Report:** Mr. Waters updated the Board on things happening around the district including Fraser's Football Stadium improvements; converting lighting to L.E.D.; fix on a heating pipe; installed water fountain stations that were funded by a previous class; shout out to the custodians for their streamlined cleaning efforts and the successful partnering with Gleaner's food distribution.

**Correspondence:** None.

**Superintendent's Report:**

1. Continuity of Learning Plan Review.

Ms. Wozniak reviewed the Continuity of Learning Plan which had no changes.

**Citizen: Agenda Items:** None

**Old Business:** None

**New Business:**

1. Appoint New School Board Member.

a. Motion by Scott Wallace supported by Todd Koch to appoint Robyn Norbeck to fill the vacancy created by the resignation of Laura Edghill, effective February 8, 2021 through December 31, 2022.

Ayes: All

Nays: None

Motion Carried.

2. Extended COVID 19 Continuity of Learning Plan Review.

a. Motion by Scott Wallace, supported by Todd Koch to review and approve Fraser Public Schools Continuity of Learning Plan with the changes as recommended.

3. Human Resources Report.

a. New Hire:

First Year Probationary Contract:

Motion by Scott Wallace, supported by Todd Koch that Carrie Wozniak, Superintendent or designee be authorized and directed to execute First Year Probationary Contract for:

Rebekah Cheatham

School Psychologist

Effective: February 8, 2021

Jillian Fenner

Speech Therapist

Effective: February 8, 2021

Ayes: All

Nays: None

Motion Carried.

b. New Hires:

Motion by Scott Wallace, supported by Todd Koch to approve the following new hires:

Andrea Agrusa

Business Manager

Effective: March 8, 2021

Robert Mellar

Custodian / Mark Twain Elementary

Effective: February 1, 2021

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Lisa White  
Special Education Data Supervisor  
Effective: February 1, 2021

Ayes: All                      Nays: None                      Motion Carried.

c. Retirement:

Motion by Scott Wallace, supported by Todd Koch to approve the following retirement and commend her for her years of service to the district.

Laurie Videtta  
Business Manager  
Since: January 3, 2005  
Effective: March 31, 2021

Ayes: All                      Nays: None                      Motion Carried.

d. Resignation:

Motion by Scott Wallace, supported by Todd Koch to accept the resignation of the following and commend her for her service to the district.

Sandra Manzo  
Bus Driver / Transportation Department  
Since: March 12, 2018  
Effective: January 26, 2021

Ayes: All                      Nays: None                      Motion Carried.

e. Contract Ratification:

Motion by Scott Wallace, supported by Todd Koch to ratify the tentative agreement for the following:

Fraser Administrative Assistants, AFSCME Local 1884  
Fraser Food Service, AFSCME Local 3846  
Fraser Media Technology Assistants, AFSCME Local 3846  
Fraser Operations & Maintenance, AFSCME Local 3846  
Fraser Transportation, AFSCME Local 3846

Ayes: All                      Nays: None                      Motion Carried.

4. Review of Candidates for the MASB Board of Directors Election.

Region 8 Candidates are:

- Sandra Dukhie, Ferndale Public Schools
- Mary Hanser, Oxford Community Schools
- Birgit McQuiston, Lake Orion Community Schools
- Gina Walker, New Haven Community Schools

5. First Consideration of Revised Policy 2000.06, Electronic Board Meetings and Remote Resolution.

6. Approval to Appoint Auditors.

a. Motion by Scott Wallace, supported by Todd Koch to appoint Buss & Company, P.C. as Auditors for Fraser Public Schools for the year ending June 30, 2021.

Ayes: All                      Nays: None                      Motion Carried.

**Approval of Financial Transactions:**

**1. Bills:**

Motion by Scott Wallace, supported by Todd Koch that the Treasurer of the Fraser Public Schools, County of Macomb, Michigan, is hereby authorized and directed to draw the following sums of monies to be used for the following purposes:

General Fund	\$5,104,877.11
Debt Retirement Funds	-0-
Capital Projects Fund	\$52,675.28
Total	\$5,157,552.39

Ayes: All                      Nays: None                      Motion Carried.

**Committee Reports:** Agenda Committee met to go over March meetings. The Business & Finance Committee met regarding the fee structure for Preschool and Daycare and it was decided to implement an 15% increase. The Finance Committee decided they should meet annually or bi-annually to review the fee structure.

**Citizen: Non-Agenda Items:**

**Miscellaneous Business:**

- 1. Schedule of Activities.

**Adjournment:**

- 1. Motion by Robyn Norbeck, supported by Todd Koch to adjourn at 8:02 p.m.

Ayes: All                      Nays: None                      Motion Carried.

**These Minutes were approved by the Fraser Board of Education at their Regular Meeting of February 22, 2021 and are to be filed in the Permanent Minute Book.**

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Linda Corbat, Secretary